

## Torrance Area Planning Meeting – Conference Call

**\*\*MINUTES\*\***

July 26, 2007

10am – 12pm

**Present on call:** Joyce Ainsworth, Sherry Anderson, Laurie Barnett-Levine, Kathy Beltz, Pat Brady, Barb Bruner, Tammy Calderone, Tim Casey, Bethany Connors, Mary Jo Dickson, Chris Duncan, John Herrmann, Brandi Holsinger, Carol Horowitz, Matt Koren, Edna McCutcheon, Sharon Miller, Myrn Montalvo, Scott Moyer, Kim Patterson, Bette Peoples, Brandi Phillips, Mike Quinn, LuAnn Rabenstein, Teresa Rudy, Carmine Scotece, Marlinda Smith, Nancy Svonavec, Jessica Strong, Lisa Tumolo, Char Troutman, Kathy Yarebinski

1. **Review/Acceptance of the Minutes:** The minutes from the June 24, 2007 Planning Committee meeting were approved. These will be posted to the website.
2. **Update on the Assessment /Discharge Subcommittee meeting on July 12, 2007:** Kim Patterson recapped the highlights from the A/D subcommittee meeting. Each consumer that is a part of the CSP process will be asked by their county's C/FST if s/he would like to update his/her peer-to-peer and/or family assessment. If yes, the CFST will update the assessments; the cost of this will be picked up by the counties. The clinical assessments will be updated by the hospital two weeks prior to the start of the CSP process.

The CFST will have a copy of each consumer's existing assessments on hand prior to making contact with the consumer. They will be expected to ask thorough, thoughtful questions when discussing the assessments with the consumer; not simply to ask "Do you want to change anything?" To ensure this, each CFST will receive a guided script to follow during the assessment follow-up.

3. **Update on Facilitators/Recorders and CSP training sessions:** There are currently seven facilitators/recorders. At least one will be on-site at TSH on a regular basis (two to three days per week).

Three training sessions will be held at Torrance State Hospital for those that will be actively involved in consumers' CSP meetings. The trainings will focus on recovery-based principles and provide a better understanding of the CSP process. The dates of the trainings are: August 8<sup>th</sup>, 21<sup>st</sup>, and 27<sup>th</sup>. Attendees should include hospital liaisons, advocates, peer mentors, and those involved in case management/CTTs in the counties.

The issue of the importance of having advocates at the CSP meetings was brought up. At Mayview, advocates have provided tremendous support for the individuals being discharged, especially for maintaining contact once the individual is in the community. There is some concern that there are not enough advocates throughout the region to attend all of the CSP meetings. A suggestion was made to have the

counties identify possible local advocates to participate in the CSP process. If there are any potential advocates identified, these names could then be passed on to Carol Horowitz and Darryl Holts, who would coordinate additional training sessions. This will be an item marked for additional follow-up at the August Planning Committee meeting.

4. **Information for the stakeholders August meetings**

a. **Schedule**

10:00 – 12:00pm	Planning Committee
12:00 – 1:00pm	Lunch
1:00 – 4:00pm	Stakeholders meeting

b. **Stakeholders Agenda**

The agenda will focus on soliciting feedback from people in the community as to what types of services are needed in the community to: 1) help people avoid having to be admitted to the hospital, and 2) support those individuals that are being discharged from the hospital.

Mary Fleming will provide an overview of the Torrance Service Area Plan, and Edna McCutcheon will give the hospital's perspective. Joyce Ainsworth from Butler County and Sherry Anderson from Westmoreland County agreed to share their counties' perspectives on this project. An OMHSAS representative will be invited to speak as well.

5. **Updated Project Timeline**

- Updated assessments will begin in late August/early September
- Training for Facilitators/Recorders is scheduled through August
- CSPs will begin in late September/early October